

**CHILD AND FAMILY SERVICES AGENCY**  
**CITIZEN REVIEW PANEL**  
**Notice of Public Meeting**  
Tuesday, September 13, 2022  
6:30 to 8:30 PM

**Meeting link:**

<https://dcnet.webex.com/dcnet/j.php?MTID=me5dd54ff5121aecc64455c7c8e230940>

**Agenda**

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6:30 – 6:40 PM	Welcome/Introductions <ul style="list-style-type: none"><li>• Introductions of members, public observers, and CFSA staff</li><li>• Determination of quorum</li><li>• Satisfaction of Public Notice</li><li>• Confidentiality Statement recorded</li><li>• Approval of Minutes from May 2022</li><li>• Approval of Minutes from July 2022</li><li>• Approval and/or modification of tonight’s agenda</li></ul>	Shana Bartley Interim Chairperson
6:40 – 7:15 PM	Information Gathering: CFSA #101 <ul style="list-style-type: none"><li>• Recap of purpose for CFSA Information</li><li>• Information session- CFSA</li></ul>	Margie Chalofsky Facilitator Dir. Robert Matthews and CFSA Staff
7:15 – 7:25 PM	Follow-up Items from May and July 2022 Meetings <ul style="list-style-type: none"><li>• Training and Information gathering</li><li>• Report on meeting with MOTA; status of Appointment of Chair</li><li>• Confirmation of Patrick Foley for Treasurer</li></ul>	Margie Chalofsky  Margie Chalofsky Shana Bartley
7:25 – 7:55 PM	Facilitator Report and Updates <ul style="list-style-type: none"><li>• Report on individual meetings with members<ol style="list-style-type: none"><li>1. Recommendations regarding membership</li><li>2. Recommendations regarding workgroups</li><li>3. Other feedback /recommendations</li></ol></li><li>• Requirements of DC’s Open Meetings Act</li><li>• Ethics Training requirement</li></ul>	Margie Chalofsky

- 7:55– 8:25 PM New Business
- Fiscal report and new process Patrick Foley  
Panel Member
  - Creating CRP internal processes Shana Bartley
    1. Structure, scope, etc.- setting stage for strategic planning
    2. Guidelines and process for recruitment of new Members
    3. Review of past reports and recommendations
  - \* Transfer of Chair functions Shana Bartley
- 8:25– 8:30 PM Closing and Adjournment Chair

<b>Future CRP Meetings</b>	
<b>Date</b>	<b>Location</b>
September 13, 2022	Virtual
November 8, 2022	TBD
January 10, 2023	TBD
March 14, 2023	TBD

\*This item will occur if the Council appointment of Pierrea Wallace as Chair is finalized by the date and time of this meeting.

Questions: Shana Bartley, Interim Chairperson, [shana.bartley@gmail.com](mailto:shana.bartley@gmail.com)